

BOARD MEETING

Tuesday 15 October 2024 11.00 - 15.00

Westminster Kingsway College - Victoria Centre 76 Vincent Square, London SW1P 2PD

Chair: Robert Caudwell

Tea/Coffee will be available from 10.30

AGENDA

	Item	Lead	Time
1.	Welcome a. Welcome – guests/new members (P Richardson) b. Apologies for absence	R Caudwell	11.00
2.	Declarations of interest a. General b. Annual Director declarations (see form attached)	R Caudwell	11.05
3.	Minutes of Board Meeting (Attached: draft minutes of meeting 02.07.2024 for ap	R Caudwell oproval)	
4.	Matters arising	R Caudwell	
	ADA Administration & Operation		
5.	ADA Advisory Committee Report (Attached: draft minutes of meeting 25.09.2024)	T Farr	11.10
6.	Finances (Attached papers for items a. to e. cover period to 31. a. Finance Report b. Bank Account Balance c. Income & Expenditure d. Balance sheet e. Debtors f. Preliminary budgets and subscription fees for 202 (Attached: budget options and projections for 202 (Attached: membership fee projections for 2025) g. Future structure of membership fees (Attached: Briefing on uncoming challenges to ex-	25-27 25-2027)	11.20
	(Attached: Briefing on upcoming challenges to eximembership fees structure)	sting	

a. All Party Parliamentary Group (APPG) for Sustainable Flood & Drought Management (verbal update on meeting of 09.10.2024) b. ADA activities post-election (Attached: Briefing on recent ADA activities) c. EUWMA Meetings 2024 R (Autached: Reports from EUWMA Mid-Term 22-23.07.2024 and Annual Meeting 09-10.09.2024) d. Annual IDB Senior Officers Meeting - 12 November 2024 (Attached: Draft agenda – Board opinions sought on possible key subjects for discussion) e. ADA Flood & Water Conference – 13 November 2024 (Attached: Conference budget and agenda) f. ADA AGM – 03 December 2024 [I Moodie (Attached: Conference budget and agenda) f. ADA AGM – 03 December 2024 [I Moodie (Attached: Conference budget and agenda) f. ADA AGM – 03 December 2024 [I Moodie (Attached: Draft in Agenda) g. Company Secretary and Director updates P Bateson I Thomson I Moodie (Attached: Job specification) d. Process for recruiting new ADA Chair (Attached: Job specification) d. Process for recruiting new ADA Chair (Attached: Job specification) d. Process for recruiting new ADA Chair (Attached: Draft invitation & timeline for recruitment) e. Future ADA Business Plan T Farr T Farr f. Staff terms & conditions – CONFIDENTIAL ADA staff to withdraw from meeting (To follow: Report - for decision) LUNCH BREAK Light lunch will be provided & valedictory presentation to Keith Casswell on retirement as Director for ADA Lincolnshire Branch. Policy & Strategy 9. ADA Policy Committee Report E Johnson 13.3 (To follow: draft minutes of meeting 11.09.2024) 10. Spending Review 2024 I Thomson / 13.4 (To discuss the emerging considerations and impacts for flood risk management authorities (e.g. future revenue maintenance budgets, PSCAs, higher land water contributions, emergency recovery support).		Item	Lead	Time
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		b. Environment Agency	l Hodge	

	Item	Lead	Time
12.	ADA policy and technical activities		14.30
	a. IDB Storm Recovery & Asset Improvement Fund (Attached: Environment Agency Briefing)	l Moodie	
	 b. Defra/ADA Lowland Agricultural Peat Project (To follow: LAPSIP Progress Briefing) 	l Moodie	
	c. IDB Special Levies (Attached: IDB levy support grant allocations 2024-2025) (Verbal update from the parliamentary reception of the LGA IDB Levies Special Interest Group on 08.10.2024)	IThomson	
	d. Consultations (See: www.ada.org.uk/category/consultations)	l Moodie	
13.	Proposed ADA Board Meeting Dates 2025 (for agreement) Tuesday 4 March Tuesday 1 July Tuesday 14 October	IThomson	14.50
14.	Any other business	R Caudwell	14.55
15.	Meeting Close	R Caudwell	15.00

FUTURE DATES OF NOTE

12 November 2024 | **Annual IDB Senior Officers' Meeting** | RAF Club, Piccadilly, London

13 November 2024 | **ADA Flood & Water Conference 2024**| One Great George Street, London

03 December 2024 | **ADA Annual General Meeting 2024** | Online – MS Teams

05 February 2025 | **ADA Environment Day 2025** | Park Farm, Thorney, Peterborough